

File No. 04/ 01/ 2013-14 – Admn./Stores

भारत सरकार GOVERNMENT OF INDIA

भारत के समाचारपत्रों के पंजीयक का कार्यालय OFFICE OF THE REGISTRAR OF NEWSPAPERS FOR INDIA

(सूचना और प्रसारण मंत्रालय) (MINISTRY OF INFORMATION & BROADCASTING)

पश्चिमी खंड 8, स्कंध 2, रामकृष्णपुरम, नई दिल्ली 66 West Block 8, Wing 2, R.K. Puram, New Delhi-66

Dated 09/03/2013

To,

10 MAR 2016

As per list

Subject: Comprehensive Annual Maintenance Contract of Air Conditioners installed in this office- reg.

Sir,

I am directed to say that this office propose to award Comprehensive Annual maintenance Contract in respect of 28 Air-condition (Split and Window) installed in this Office. Sealed Quotation are invited for the same. (T&C apply)

Sealed quotation may be superscripted “(Quotation for A.C)” and may be submitted in the name of APR(A), Office of Registrar of Newspapers for India, West Block 8, Wing No. 2, R. K. Puram, New Delhi-110066.

The intending tenders who want to inspect / verify the Air Conditions (AC Window and Split) should contact the undersigned between 3.00 PM to 4.00 PM up to 31st March, 2016

Earnest Money Deposit (EMD) of Rs. 5,000/- (Rupees Five thousand only) (refundable) is required to be deposited in the form of Demand Draft in favour of DDO, RNI, New Delhi.

Quotations may please be sent to the undersigned by 08th April, 2016 The Quotations will be opened on 11th April, 2016 at 3.30 PM in the presence of tenderers or their authorized representatives.

This Office reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Yours faithfully,

(S.D. SARKAR)

ASSISTANT PRESS REGISTRAR (Admn.)

10 MAR 2016

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Dated 09/03/2013

Subject: Comprehensive Annual Maintenance Contract of Air Conditioners installed in this office- reg.

10 MAR 2016

The terms and conditions of this contract will be as under:

The contractor will check, service and repair all Air Conditioners and replace all such parts thereof as may be necessary with new ones at his own cost. The service includes oiling, greasing, replacement/repairs of other spare parts whenever required. Complete servicing of all the ACs will have to be undertaken in the first week of August 2016 and February 2017 and routine servicing would be undertaken on monthly basis.

Your Engineer will visit this Office whenever he receives a complaint from the Office of RNI. The work would be done in West Block 8, R.K. Puram premises. Where the work cannot be done in the office premises, the Air-conditioners may be taken to your premises, with the permission of this department. No extra charges, will, however, be paid for transportation of the AC taken out of the building for repair and a standby Air-conditioner will have to be provided by the firm to this Department till the repair of the Air-conditioner is complete.

Payment for the AMC will be released after the expiry of each quarter and final payment will be released on satisfactory completion of the AMC term.

The Press Registrar, Office of RNI reserves the right to levy any penalty which may be considered reasonable for breach of any of the conditions of this agreement for damage to electricity connections caused by any representative of your firm. The penalty would be recovered from the bills. This Office reserves the right to cancel the contract/agreement at any time without assigning any notice or reason thereof.

If the above noted terms and conditions are acceptable to you, this should be confirmed in writing to the undersigned.



(S.D. SARKAR)
ASSISTANT PRESS REGISTRAR (Admin)

शिव दास सरकार / Assistant Registrar
सहायक प्रेस पंजीयक / Assistant Registrar
भारत के समाचार पत्रों के पंजीयक का कार्यालय
Office of the Registrar of News Papers for India
पश्चिमी खण्ड-8, स्कंध-2, रामा कृष्ण पुरम, नई दिल्ली-66
West Block-8, Wing-2, R.K. Puram, New Delhi-66

10 MAR 2016