

No 1/Internet/TVL/13-TC
OFFICE OF THE REGISTRAR OF NEWSPAPERS FOR INDIA
(Ministry of Information & Broadcasting)
(Title Cell)
West Block-8, Wing 2, R K Puram, New Delhi-110 066

Dated: 27th June, 2013

The DM/Collector/DC...,

[Dio-list] [Dio-all] : dio-all@ismgr.nic.in

Sub:- Ensuring name, designation, seal & signature of authenticating authority in DM office, on title verification letter and declarations of applicants/publishers of newspapers

Sir,

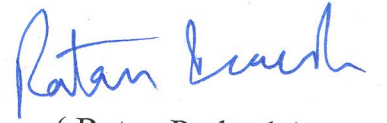
It is to draw your kind attention, and apprise the authorities concerned that sometimes RNI office receives applications/declarations forwarded by the authorities in DM office which do not bear the name of the signing authority and seal. This creates problems in understanding the genuineness of the application/declaration, and the forwarding authority. Hence, it may kindly be ensured that while forwarding an application for title verification or authenticating declaration, **all the pages** of the forwarding letter as well as the application (**both should be sent**) or declaration should invariably bear the **name, designation, signature and seal**, in original, of the Magistrate concerned, as well as photograph of the applicant.

2. It has also been seen that DMs in many cases are sending only forwarding letter and not application submitted for title verification, and in some of such cases vital information given in the application gets missed in

the forwarding letter. Hence, the concerned authorities in DM office should **send both forwarding letter as well as the application.** Further, applications complete in all respect, may only be sent to this office. Standard format of the application for title verification is available on the RNI website: www.rni.nic.in.

3. This issues with the approval of the Press Registrar.

Yours faithfully,



(Ratan Prakash)
Deputy Press Registrar

